MISSION

The mission of the Daniel Library, The Citadel Archives, and The Citadel Museum is to deliver exemplary services for learning, decision support, and scholarship that inspire and excite our students, faculty, staff, administration, and alumni; to provide innovative information leadership to administrative and support units; to preserve The Citadel’s unique and important information assets; and to offer noteworthy learning experiences and professional research services to Charleston, the Lowcountry, the state of South Carolina, and beyond.

VISION

The Daniel Library, The Citadel Archives, and The Citadel Museum are the pride of The Citadel. The library is integral to student learning, faculty scholarship, and the institution’s ability to manage information and make decisions. The Archives and Museum, as custodians of The Citadel’s past and guide to its future, are institutional treasures with regional and national reputations. The Library, Archives, and Museum are, to the students, faculty, staff, and alumni of The Citadel, the exemplar of information leadership, collaboration, innovation, and professionalism.
Building Updates

This year, library personnel have been working hard to ensure that the library building supports the academic needs of 21st century scholars. Discussions of a new and/or renovated library have been brought up in connection with talks for LEAD 2024.

The Collection Assessment team has begun creating more space on the 1st and 2nd floor of the library for future student and faculty study spaces. Additionally, the library hosted two external conferences: The South Carolina Archives Association Conference in October and the Philological Association of the Carolinas Conference in February.

The library has also served as a test area for brand new furniture pieces for Bastin Hall. One such item was a self-contained study pod with power for charging personal devices.

Celebrating "Doggy Day" before final exams at The Citadel

Friends of the Library

The Friends of the Daniel Library was established in 1996 to stimulate private support for the Daniel Library, The Citadel Archives, and The Citadel Museum through donations, endowments, and bequests. The membership of the Friends is made up of students, faculty, staff, alumni, and members of the general public who recognize that the heart of a great academic institution is in its library.

- The Daniel Library lecture series continued collaborative work with departments on campus to co-sponsor or publicize events such as Prof. Jack Porter’s China Town Hall and the Unity Concert with the Summerall Chapel and various Citadel Choirs performances.

- The Daniel Library also partnered with the Krause Center for Ethics & Leadership and their new leadership society called Omicron Delta Kappa to create a leadership lecture series.
The library personnel and student peer staff at the Information Desk are the first point of contact for Daniel Library patrons. Learning Services staff strive to address needs and services for all visitors, alumni, students, faculty, and staff in an accurate, courteous, friendly, innovative, and positive manner, while maintaining a library environment conducive to study and collaborative work.

During the past year, Learning Services staff has undergone training on the new Makerspace equipment, including 3D printers, Go Pro cameras, Scannpro microfilm reader, and other innovative technology, in order to effectively assist patrons. Our Graduate Assistants and work/study students have proven to be invaluable and creative staff members, offering staff training sessions, creating book and Makerspace displays, Archives and Museum research assistance, and Makerspace support.

Changes to Circulation procedures include eliminating overdue fine collection and extending loan periods for the full semester with the goals of eliminating barriers to research and encouraging customers to use library resources.

**INFORMATION SERVICES)**

At Daniel Library, Information Services provides information literacy instruction for all academic departments at The Citadel. Each department has a library liaison, enabling every faculty member to have a point of contact for instruction requests, research support, purchase requests, and more.

In 2017-2018, faculty librarians taught a total of 215 instruction sessions, a 30.3% increase from last year.

In addition to ongoing efforts to support the college through interdisciplinary programs such as CSI, Citadel History, LDRS 101, and campus diversity, this year the library took strides in developing expertise in affordable educational resources, copyright, universal accessibility, and providing support for distance students and online-instructors. The library’s Instruction Manager, CPT Elliott serves as a representative on The Citadel Online Taskforce and Committee which will develop policies and procedures for online courses and provide Citadel instructors with course design guidance in tune with the newly adopted Quality Matters rubric.
The Citadel Makerspace is an innovative emerging technologies lab run by the Daniel Library. The Citadel Makerspace is available to all Citadel students, faculty and staff, and was part of the Provost's 2018 Academic Affairs priorities list.

The Makerspace marked its one-year anniversary on March 1, 2018 after a successful year of fostering innovation and creativity throughout the different disciplines and departments across campus. As an example of this, every department is represented as having submitted one or more 3D print requests. Over 60% of these submissions have been academic in nature and have included senior design engineering projects, research prototypes for athletic mouth pieces, and representations of historical artifacts.

Another integral component of this success came from the establishment of The Citadel Makerspace Student Club in Fall 2017. At present, over 60 students have registered to be club members and many have participated in the collaborative culture that has taken form in the shape of workshops, projects, and student-led trainings.

March 2018 marks the first full year since the opening of The Citadel Makerspace at Daniel Library.

- 411 completed 3D print jobs
- 18,549 grams of filament used for 3D printing
The Support and Collection Services department began work on the Print Collection Assessment and Reduction Project. The project evaluates the condition, relevance, and usage of the library’s circulating monographs. The team is assessing approximately 40,000 titles with zero checkouts during the last 10 years. Additionally, the department is completing an inventory of physical items in the library. The goal is to reduce the circulating collection’s footprint and make space for study rooms and classrooms that will suit the needs of a 21st century library. 

As a member of the PASCAL consortium, the library is part of the initiative to pursue a statewide Integrated Library System (ILS). This venture will allow expanded collaboration among all 56 PASCAL libraries.

The library has enrolled in the U.S. Government Publishing Office's Cataloging Record Distribution Program. The program enables the library to more efficiently process and add electronic government documents to the collection. The library also completed the 2017 Biennial Survey for Federal Depository Libraries and the Annual Review of Government Documents Profile. The review insures that the library is receiving government documents that are relevant to Citadel students, faculty and staff.

**INTERLIBRARY LOAN & PASCAL DELIVERS**

Interlibrary Loan, PASCAL Delivers, and Scan and Deliver are all free services designed to provide faculty, students, and staff with the books, articles, DVDs, and other resources they need to pursue their research interests, complete assignments, and indulge in some recreational reading or viewing. These resource sharing services allow Citadel affiliates to access materials owned by other libraries. We also contribute to the global library community by sharing our materials through ILL and PASCAL lending.

Scan and Deliver provides faculty, staff, and graduate students with efficient access to chapters and articles from the Daniel Library’s print, microfilm, and microfiche collections. Simply place your request through ILLiad, and the chapter or article will be scanned and uploaded to your account.
The Citadel Archives

The Citadel Archives collects, preserves, and makes available materials of permanent historical value to The Citadel. Holdings include institutional records and publications, photographs, oral histories, audio and video recordings, letters, diaries, scrapbooks, and much more.

This year The Citadel celebrated its 175th anniversary. Archivist Tessa Updike worked closely with the Office of Communications and Marketing to provide historical images and content for the college’s social media and print campaigns. The Citadel Magazine, printed in the fall of 2017, featured the Archives and its unique collections.

Outreach is an important part of the Archives, and CPT Updike gave seven presentations on Citadel history, our archival collections, and The Citadel Archives this year. CPT Updike also led two workshops in collaboration with The Citadel Makerspace focusing on the history of photography.

CPT Updike recently joined a task force for the program Universities Studying Slavery, through which The Citadel is researching the founding and early history of the institution to document its connections with issues of race and human bondage. CPT Updike has also joined the committee for the Truth, Racial Healing, and Transformation grant, which is tasked with creating a center for diversity on campus, and attended a strategic planning institute with colleagues this year. Through these important projects, CPT Updike is working to document and collect the history of diversity and minorities on campus since its founding in 1842.

Digital Scholarship

The Citadel Experience Oral History Program continues to record in-depth interviews with two former Citadel presidents; Claudius E. Watts and Roger C. Poole.

A digitization program was launched this year through the Archives. Select historical collections are being digitized, transcribed, and prepared to be shared online through a new digital collections website. Collections include 19th century Board of Visitor minutes, the Civil War letters of Ellison Capers, early Citadel publications, and recruitment videos. The new website will be launched in the fall of 2018.
“Wonderful Museum,” “[A] salute to our Future Leaders,” and “Great Displays” are a sample of the many compliments received from visitors to The Citadel Museum. The Museum remains a popular destination on campus and continues to educate our students about The Citadel’s history.

During FY 2017-2018, The Citadel Museum hosted 2,690 visitors from around the world, including alumni, students, potential students and families, school groups, and tour groups. The Student Museum Club had a busy year presenting remarks at “The Citadel Spirit of John M. Lesesne, M.D., Class of 1941” event, hosting speakers at club meetings, and preparing exhibits in the Daniel Library. Club exhibits displayed the John M. Lesesne diary and diorama and “The Citadel During World War I.”

Notable artifacts acquired by The Citadel Museum include the Class of 1968’s “F Troop” guidon and the 1st LT Stephen W. Davis (Class of 1966) Memorial Rifle, Purple Heart, Silver Star, and Bronze Star citations.
Programs & Events

- November 2017 and February 2018, the Makerspace co-hosted an event with The Citadel Career Center called “Professional Picture Day” in which the Makerspace was turned into a pop up photography studio.
- November 2017, the Makerspace partnered with The Citadel Archives for cyanotype workshop that taught attendees to create their own cyanotypes and learn about the history of photography.
- Spring 2018, two additional workshops titled “Create Your Own Hologram” and “Intellectual Property: Protect What You Make” were respectively held in February and March
- Celebrated Women’s History with our special guest, Faith Rivers James, Assistant Provost for Leadership, Department Head and Professor
- The Citadel Magazine, printed in the fall of 2017, featured the Archives and its unique collections.
- Fall 2017 Challenge Week, approximately 800 freshmen cadets visited The Citadel Museum and Daniel Library for Citadel history instruction and an introduction to library information services.
- 1st Annual Night at the Library, where Citadel faculty and staff were able to learn about the services, program, and opportunities available at the library. The event allowed library staff to connect with Citadel faculty/staff, and demonstrate how they can support campus efforts in a fun, engaging way.
- The Museum Reading Room was heavily utilized by Citadel and external groups, with a total of 94 bookings in FY18.
- Library faculty CPT Elliott, CPT McAllister, CPT Updike and CPT Turkewitz presented at local, regional, and national conferences.

Looking Forward

- Library involvement in developing polices and procedures for Citadel Online and the Citadel’s General Education Curriculum.
- Develop library resources to support the institution's newly adopted efforts to incorporate Quality Matters into course design.
- Daniel Library has hired an Academic Technology Librarian who will continue to spearhead Makerspace efforts. He began work June 1.
- Support & Collection Services continues to make headway in reducing the circulating collection to make space for study rooms and classrooms that will suit the needs for a 21st century library
- As a member of the PASCAL consortium, the library is part of the initiative to implement a statewide Integrated Library System.
- The Citadel Archives is building a new digital collection website which will be launched in the Fall of 2018.
- The Museum’s proposed Phase Two Exhibit Plan was presented.