Dear Colleagues,

The Daniel Library’s strategic plan revolves around six values which were collectively authored: Collaboration, Communication, Innovation, Leadership, Learning, and Professionalism. We use these values to keep us true to our journey. The introduction to those values states that “We understand that our performance and behavior are guided as much by the spirit of the values as by the definition of the values.” It is extremely gratifying to work with a staff that has so fully embraced these values and demonstrates their spirit on a daily basis.

We started the year in the midst of a major reorganization which sought to better position the library to accomplish its mission and pursue its vision. It included an overhaul of reporting structures and operating methodologies to more closely align the organization with its values. Organizational performance continues to advance.

At the Daniel Library, our goal is to constantly improve. This year was characterized by large, ambitious steps forward. Many of these strides involved complex collaborative projects.

- On July 1 we opened Phase One of The Citadel Museum and in November we initiated Phase Two expansion planning.
- In Late July we established the Learning and Study Space on the 3rd floor North wing, followed by the re-engineering of services at the Information Desk.
- In February we kicked off The Citadel Experience Oral History Program.
- In March we opened The Citadel Makerspace.
- In April we initiated the Print Collection Assessment Project.

This represents only a portion of the initiatives we undertook during this busy, productive year.

In the upcoming school year we hope to expand the utility of the Makerspace, make headway on additional collaborative study spaces, and hone our expertise in all service areas. We look forward to participating in LEAD 2024.

It is time to consider a 21st Century Information Space for The Citadel. We see the upcoming strategic planning process as an opportunity to explore that possibility and to continue to reposition the library as the learning space of choice for our users and a place where Information Fueled Leaders are made.

Our partnerships and collaborative relationships are at the heart of our recent successes and future plans. We look forward to seeing you at upcoming Friends events, welcoming you into the new Makerspace and evolving Museum, and working with you to make the Daniel Library a cultural and intellectual hub.

Thank you for being a part of our journey.

David
**Mission**

The mission of the Daniel Library, The Citadel Archives, and The Citadel Museum is to deliver exemplary services for learning, decision support, and scholarship that inspire and excite our students, faculty, staff, administration, and alumni; to provide innovative information leadership to administrative and support units; to preserve The Citadel’s unique and important information assets; and to offer noteworthy learning experiences and professional research services to Charleston, the Lowcountry, the state of South Carolina, and beyond.

**Vision**

The Daniel Library, The Citadel Archives, and The Citadel Museum are the pride of The Citadel. The library is integral to student learning, faculty scholarship, and the institution’s ability to manage information and make decisions. The Archives and Museum, as custodians of The Citadel’s past and guide to its future, are institutional treasures with regional and national reputations. The Library, Archives, and Museum are, to the students, faculty, staff, and alumni of The Citadel, the exemplar of information leadership, collaboration, innovation, and professionalism.

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**Report Key**

- Collaborative efforts & projects are indicated with 💙
- Projects and initiatives where donations are welcome 💰

**The Citadel Daniel Library**

P: 843-953-2569
http://library.citadel.edu
The reorganization, begun in 2015, is largely complete.

**Former Structure**

- **Director**
- Admin: Facilities Management, Budgeting, Space Planning
- Research & Instruction: Liaison, Reference Services, Instruction, Website, Archival Research
- Technical Services: Reporting, Cataloging, ILS, Gov Docs, Physical Serials
- Acquisitions: Databases/e-books, Electronic Serials, Print/AV, Budgeting
- Circulation: Stacks Management, Reserves, Inventory
- Interlibrary Loan: ILL/PASCAL, Assessment
- Museum & Archives: Museum Closed
- Technology: Computer Support, Graphics

**Emerging Structure**

- **Director**
- **Admin**: Facilities Management, Budgeting, Reporting, & Personnel Management
- Learning Services: Programming, Liaison, Faculty Services, Website, Info Services, Instruction, Info Delivery, Tech. & Campus Relations
- Support & Collection Services: Cataloging, ILS, Inventory/Stacks Management, Gov Docs, Physical Serials, Reserves, ILL/PASCAL, Databases/e-books & Print & A/V
- Archives & Digital Center
- The Citadel Museum
**Building Updates**

The Museum reopening and the Makerspace initiative required specific improvements. As part of the rearrangement, two Daniel Library areas were repurposed as Learning and Study Spaces (LSS) on the first and third floors, LSS 1 (formerly BOV area) and LSS 3. These areas are used for library instruction space, have Promethean Boards, and are utilized as study space when not used for teaching.

Another building innovation was the installation of sketch walls which entailed painting walls on the 1st and 3rd floors with epoxy paint, creating a dry-erase, writable surface for students. The walls are used for student comments, study group notes, and free expression.

**Friends of the Library**

The Friends of the Daniel Library was established in 1996 to stimulate private support for the Daniel Library, and The Citadel Archives, and The Citadel Museum through donations, endowments, and bequests. The membership of the Friends is made up of students, faculty, staff, alumni, and members of the general public who recognize that the heart of a great academic institution is in its library.
LEARNING SERVICES

As the first point of contact in the library is at the Information Desk, Learning Services personnel strive to address needs and services for all patrons, students, faculty, and staff. Learning Services is responsible for accurate, efficient, and informative reference and access services within the library.

INFORMATION SERVICES

At Daniel Library, Information Services provides information literacy instruction for all academic departments at The Citadel. Each department has a library liaison, enabling every faculty member to have a point of contact for instruction requests, research support, purchase requests, and more.

The 2016-2017 school kicked off with the library's inclusion in CSI and our first-ever Citadel History program. The library provided all 800+ (43 classes) incoming freshmen with an opportunity to visit the library, learn about resources and services available to them, and explore The Citadel Museum.

This past year was also an opportunity for Daniel Library personnel to highlight and celebrate diversity milestones at The Citadel. In collaboration with The Citadel's Diversity Taskforce, research guides were created for Black History Month and Women's History Month, bringing attention to Citadel alumni and other individuals for their leadership and bravery in the face of great challenges.

The library was also invited to participate in the Leadership Symposium. This year’s message was "Resilience in a Changing World," and Daniel Library worked closely with the Krause Center for Leadership and Ethics to generate and provide a research guide for student and community use.

THE MAKERSPACE

The Citadel Makerspace opened on March 1, 2017, and is an innovative, emerging technologies lab run by the Daniel Library in partnership with Information Technology Services (ITS). The Citadel Makerspace is available to all majors, and types of Citadel students, faculty and staff.

The Citadel Makerspace fosters innovation, ingenuity, and creativity through the exploration of new and emerging technologies in a collaborative environment. It is a place where formal and informal learning comes together to provide users with hands on experiences that help them refine their ideas, be more engaged with problem solving, and develop leadership skills, such as adaptability, collaboration, and persistence.

- Makerspace Equipment: 3D Printers, 3D Scanner, CNC Mill, Poster Printer, Electric Cutter, Sewing Machine, Thermal Binder
- Circulating Equipment (for check-out): Laptops, Arduino & Raspberry Pi kits, Headphones, GoPro Cameras, Recorders, Handycam, Google VR Glasses, Calculators
This department is responsible for management of the library’s collections in all formats and maintaining accuracy of the online catalog. Their duties are many, which include researching, ordering, purchasing, receiving, cataloging, and processing materials.

Circulation policies for loan periods and fines are being examined with the goals of reducing barriers to research and encouraging students, faculty, and staff to use library resources.

We provided support for the Nursing program proposal and Civil Engineering’s ABET accreditation visit in the form of comparing journal and database holdings with The Citadel's peer institutions.

**Interlibrary Loan & PASCAL Delivers**

Interlibrary Loan (ILL) and PASCAL Delivers are resource sharing services that provide Citadel affiliates with free and efficient access to resources owned by other libraries. We also contribute to the global library community by sharing our materials through ILL and PASCAL lending. ILL and PASCAL are interconnected services, with a shared mission to provide library users with access to needed resources.

**The Citadel Archives & Digital Center**

**The Citadel Archives**

The Citadel Archives collects, preserves, and makes available materials of permanent historical value to The Citadel, including institutional records and publications, manuscript collections, photographs, audio and video recordings.

**Digital Scholarship**

A digital collection was expanded for the Laura M. Bragg archival collection by librarian Deborah Turkewitz. Photographs, letters, and student papers from Chinese cadets who attended The Citadel in the late 1920s were scanned, transcribed, and uploaded to the College of Charleston’s Lowcountry Digital Library.

Archivist Tessa Updike began posting samples "From the Archives" on Facebook and Twitter, reaching thousands of users. She is also conducting the ongoing initiative to record The Citadel's oral history.
On July 1, 2016, The Citadel Museum reopened following a two-year closure. The Museum represents the evolving history of The Military College of South Carolina from its founding in 1842 to the present. It is open to students, faculty, staff, and visitors from around the world for research and scholarship. In the absence of museum staff, Librarian Deborah Turkewitz supervises the Museum with work/study students and Graduate Assistants. The Cadet Museum Club was also reconstituted with about a dozen members who help create exhibits.

Recently donated artifacts include a 1917 class ring belonging to Julius Chesnee Cogswell and two silver toasting cups engrained "Presented to General A.H. Brisbane by the 4th Class of So. Ca. Military Academy 1852."

**Programs & Events**

- Hosted 15 events for 2016-2017 with a combined attendance of 1045.
- The Daniel Library lecture series provided an opportunity to continue the collaborative work with various departments on campus to co-sponsor or publicize events such as Prof. Jack Porter’s China Town Hall, The SoCon Votes, and Firebase Kate with the Krause Center and Barracks to Broadway with Fine Art Department.
- The Cadet Museum Club’s JB White Sword Event (November 2016)
- Makerspace Site Visits to NCSU & UNC Chapel Hill (November 21-22)
- Makerspace Open House (March 1)
- Professional Photo Day (April 20) in collaboration with The Citadel Career Center
- Bulldog Amateur Radio Club radio project (Spring 2017) with The Citadel Makerspace
Looking Forward

- 2017-2018 Makerspace workshops for Citadel faculty & staff
- Establishing the Makerspace Student Club
- Designing and implementing the Daniel Library Information Literacy Program
- Support and Collections Services will begin a collection assessment project to reduce item and bibliographic records in the library system. This will also open up much needed building space for students and campus teaching initiatives.
- Fundraising for The Citadel Archives
- Pursuing grants for funding ongoing digitization and accessibility efforts
- Phase Two Plan for redesigning and expanding The Citadel Museum underway
- The HVAC system is a looming crisis. The handlers are 59 years old and replacement of old or obsolete parts is difficult.
- Data from eClimate data-loggers confirms that the temperature and relative humidity in all areas of the Library, Museum, and Archives places our collections at risk for accelerated decay.
- Noise continues to be an issue. Students complain of hearing conversations at the Information Desk and Brewed Awakenings coffee shop. The hard slate floor broadcasts the sound of conversations, footsteps, book trucks, or other deliveries.
- Library space continues to be an issue